



4400 Jane Street, #108  
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## COMMUNITY PROGRAM HOST

### Position Summary

*A Community Program Host is responsible for animating the community space, facilitating workshops, and making everyone feel at home.*

The Centre for Green Change is a hub for community design and education with a focus on environmental action. Our goal is to engage residents in conversation and participation where community voices lead the way in shaping a vibrant neighbourhood. We are opening a Green Change Pop-Up in Jane and Finch in March in anticipation of the opening of our permanent space later this year. The Green Change Pop-Up will host, facilitate and support community design initiatives with a social justice and sustainability lens.

### Organization Summary

Green Change is a project of the Jane/Finch Community and Family Centre. The Centre is a community-based organization driven by passion, innovation and a strong commitment to social justice, community engagement and collaboration.

**Start Date:** March 6<sup>th</sup>, 2013

**End Date:** June 30<sup>th</sup>, 2013

**Hours:** 8 to 12 hours per week

### Responsibilities

- Host residents, community members and community partners in the space
- Participate in planning community design initiatives
- Assist with promotion and facilitation of community workshops
- Coordinate outreach activities to broaden the scope and diversity of Green Change

### Qualifications

- Skills and experience in community engagement and/or volunteer management
- Excellent interpersonal skills with the ability to work collaboratively
- Highly motivated and able to work independently and manage time effectively

### Benefits

- Public transit tokens available for all trips to the office
- Participate in designing possible futures for the Jane and Finch neighbourhood
- Practice community-based design and environmental skills through action-oriented projects

We are accepting applications until February 22<sup>th</sup>, 2013. Please send a resume and cover letter to [claras@janefinchcentre.org](mailto:claras@janefinchcentre.org) with "Community Program Host" in the subject line. Green Change is located at 2999 Jane Street.



A community organization with membership in the United Way

